

1.1 GENERAL INFORMATION

Charter School/Holder: Beacon Academy of Nevada

Campus Name¹: Both the East and West campuses are included under the Beacon Academy of Nevada

Sponsor Name: SPCSA

School Year²: 2023-2024

Title I Status: School **identified** as Title I for the 23-24 SY School *not identified* as Title I for the 23-24 SY

Street Address: West Campus: 7360 West Flamingo Road

City: Las Vegas State: NV Zip: 89147

Street Address: East Campus: 1800 East Sahara Ave.

City: Las Vegas State: NV Zip: 89104

Primary Contact Name³: Tambre Tondryk

Phone Number: 702-726-8622 Email: tambre.tondryk@banv.org

1.2 APPLICATION SUBMISSION

Date of Charter School’s Board’s Approval of Transportation Plan: 8/15/2023

As Attachment 1, provide the copy of the board meeting minutes, draft or final, for the meeting in which the governing body authorized the submission of the transportation plan and funding request. Note that sample board motions for the approval and submission of the transportation plan can be found in Appendix B. *The Transportation Plan was presented to the BANV Governing Board on August 15th, 2023. The agenda and draft minutes are found as Attachment 1.*

1.3 EXECUTIVE SUMMARY

Total Amount of Funding Requested: **\$149,516**

Briefly describe the transportation plan and how you plan to use the requested funding, if approved. (300 words or less)

Beacon Academy of Nevada (BANV) is seeking funding to provide RTC Bus Passes for all students who reside more than two-miles from the East or West Campus and who request transportation assistance.

Returning students may request an RTC bus pass at any time during the school year, registration, or at the time of enrollment. A staff member verifies the student’s eligibility based on their residency and if qualified, the student will receive a bus pass immediately. The students’ information is then added to a Smartsheet which lists all eligible BANV students. During the student’s last period each day, the teacher distributes bus passes to all eligible students, as needed. Students are reminded that the bus pass is to be used to travel to and from school the next time they are scheduled to be on campus.

30-Day Bus Passes are provided to students who qualify under SB 147 (Foster Care, McKinney-Vento, etc.). The school social workers identify students for 30-Day Bus Passes based on student/family needs and distribute them directly to the students on their caseload. This information is also noted on a tracker, so that no student receives more than one type of bus pass.

1.4 ACKNOWLEDGEMENT

The school acknowledges the following:

- Charter schools that are awarded funding for daily transportation to and from school may not charge any fees for daily transportation to and from school.
- Charter schools providing transportation are responsible for complying with all applicable state and federal laws and regulations pertaining to the transportation of students.
- A school that receives an award will be reimbursed for expenditures made, upon submission of proof of payment of those expenditures. A school that receives an award may request a waiver to the reimbursement requirement. Waiver requests must be made in writing, thoroughly articulated, and align to the transportation plan.
- Before implementing an approved transportation plan a charter school must provide the following, as they pertain to the components of the transportation plan:
 - Provide evidence of proper insurance coverage pursuant to NRS 386.795;
 - Provide evidence that any school buses have inspected by the Department of Public Safety to ensure that the vehicle is mechanically safe and meets the minimum specifications established by the State Board of Education;
 - Provide written attestation that any vans or other vehicles that are designed for up to 10 passengers are in good repair pursuant to NRS 386.830; and
 - Complete the driver certification form demonstrating that bus, van, or other vehicle driver(s) have met all training, testing, and fingerprinting requirements.
- Charter schools providing transportation are required to submit certain reports to the Nevada Department of Education, including but not limited to the Annual Transportation Report and the Stop Arm Violation Report.

Tambre Tondryk

Primary Contact Name

8/15/2023

Date



Signature

2 TRANSPORTATION PLAN

2.1 DEMONSTRATION OF NEED

- 1) Describe the current transportation options available to students and identify the gaps and limitations. Include data on the number of students who need transportation and their geographic distribution.

10.1% of BANV students live within two-miles of the school and are required to provide their own transportation.

However, 89.9% of students live more than two-miles from either BANV campus. This equates to an estimated 700 students projected to attend BANV during the 23-24 school year who will require transportation. These students are eligible for transportation in the form of either 24-hour or 30-day RTC bus passes, depending on the student's housing situation and/or SB 147 status. RTC bus passes allow students to have consistent and reliable transportation within Clark County, allowing the school to serve students throughout the valley. Currently students enrolled in BANV are transported from 54 different zip codes.

85.5% of BANV students eligible for bus passes qualify for free or reduced lunch; 24.4% of BANV students eligible for bus passes qualify for SB 147 services. Most students rely on public transportation to travel to and/or from school since they do not have reliable transportation.

- 2) Describe how the school's Transportation Plan, if approved and funded, is likely to materially improve access to education in the region served by the transportation plan.

Beacon Academy of Nevada (BANV) is a State Public Charter School serving students throughout Clark County. Enrollment is limited to high school students, 16 to 21 years old (or 22 years old if the student has an IEP) who qualify for alternative education as defined by NRS 385A.740. BANV blended school model requires students to physically attend school a minimum of two-days per week or more frequently for more intense academic interventions and wraparound support.

BANV operates two campuses, the West Campus located at 7360 West Flamingo Road and the East Campus located at 1800 East Sahara Avenue. A factor when selecting the location of the campuses was the proximity to major RTC bus routes and bus stops. Many BANV families cannot provide their own transportation to and from school and instead rely on public transportation. BANV opened its East Campus to increase school options for alternative education students residing in Clark County, particularly on the eastside of Las Vegas. The proposed Transportation Plan will increase access to qualifying alternative education students by eliminating or reducing transportation expenses for attending school.

In addition, under this Transportation Plan, students who qualify under SB 147 may receive 30-day RTC bus passes to attend school, work, and other essential appointments, if needed. Currently, 72% of SB 147 students do not live within a two-mile radius of either campus.

Due to economic hardship and housing instability, many students have been negatively impacted by transportation challenges throughout their academic journey. Transportation challenges are commonly communicated as a barrier to success when students initially meet with social workers upon enrollment. As a result, 72% of students eligible for bus passes enroll in BANV following significant gaps in their school enrollment.

2.2 PROGRAM DESIGN

For those charter schools sponsored by the SPCSA that do not already have approval to transport students to and from school, the Program Design section will constitute an amendment request pursuant to NAC 388A.330(4).

- 1) Describe the transportation program. Include the following:
- 2) How do you plan to provide transportation to students?

- 3) How many students will be served by the proposed transportation plan?
- 4) What grade levels will be served by the proposed transportation plan?
- 5) What geographic area(s) will be served by the proposed transportation plan?
- 6) Describe all policies pertaining to the transportation program such as student eligibility, how students will be prioritized if the transportation program is oversubscribed, etc.
- 7) Describe the implementation timeline for the transportation program.

- a. How do you plan to provide transportation to students?
 - i. BANV will provide RTC 24-hour bus passes to all students who live more than two-miles from the BANV East or West campus and request a bus pass.
 - ii. Students qualifying under SB 147 will be eligible for either a 24-hour or 30-day RTC bus pass, as requested.
- b. How many students will be served by the proposed transportation plan?
 - i. 89.9% of students live more than two-miles from either BANV campus and are eligible for a bus pass. This equates to an estimated 700 students projected to attend BANV during the 23-24 school year who will require transportation.
- c. What grade levels will be served by the proposed transportation plan?
 - i. BANV is an alternative education high school serving students in grades 9 - 12 between the ages of 16 - 21 years old or 22 years old for special education students.
- d. What geographic area(s) will be served by the proposed transportation plan?
 - i. Students currently enrolled in BANV are transported from 54 different zip codes in Clark County. RTC provides reliable transportation throughout Clark County.
- e. Describe all policies pertaining to the transportation program such as student eligibility, how students will be prioritized if the transportation program is oversubscribed, etc.
 - i. Beacon Academy of Nevada (BANV) is seeking funding to provide RTC Bus Passes for students who reside more than two-miles from the East or West Campus and request transportation assistance.
 - ii. Returning students may request a RTC bus pass during registration or at the time of enrollment. A staff member will verify that the student is eligible to receive a bus pass based on their residency and if eligible, the student will receive one bus pass to travel to and from school on the first day. The students' information is then added to a Student Bus Pass Smartsheet which lists all eligible BANV students. During the student's last period, the classroom teacher will distribute bus passes to all eligible students, as needed. Students are reminded that the bus pass is to be used to travel to and from school the next time they are scheduled to be on campus.
 - iii. 30-Day Bus Passes are provided to students who qualify under SB 147 (Foster Care, McKinney-Vento, etc.). The school social workers identify students for 30-Day Bus Passes based on student's needs and distributes them directly to the students on their caseload.
 - iv. BANV will use general funds to provide 24-hour RTC bus passes to students, if grant funding is not provided or if transportation expenses exceed the amount awarded.
- f. Describe the implementation timeline for the transportation program.
 - i. Bus pass distribution is ongoing and aligns to the fiscal year. Bus passes are distributed year-round to students beginning 7/1/2023 - 6/30/2024.

2. List and thoroughly describe any partnerships or contracts under which the school may provide the transportation services. As Attachment 2 provide a copy of the contract (or draft contract).

Beacon Academy of Nevada has a contract with the RTC to provide bus passes for our students at a reduced rate for both the 24-hour bus passes and the 30-day bus passes. The fully-executed Agreement for Vendor Distribution of Transit Bus Passes is marked as Attachment 2.

Schools proposing to provide bus or van/vehicle transportation must answer questions 3-8. This section is not required if the school's plan only contemplates the use of public transportation.

3. Describe the scope and scale of the transportation that will be offered:
 - a. Provide the number of vehicles, make and model of each vehicle, and capacity of each vehicle;
 - b. Provide the number of daily routes operated; and
 - c. Provide the average number of students per route (to calculate the average number of students per route, take the total of students transported, including pre-K and special education, and divide by the number of routes). Describe the proposed transportation routes and schedules, including a description of the pick-up/drop-off location(s) and how they comply with NRS 386.840. If possible, provide a tentative map of the transportation routes.

N/A - school's plan only contemplates the use of public transportation.

4. Explain how the school will ensure compliance with [Nevada's School Bus Standards](#), and Nevada Revised Statutes and Regulations, particularly NRS 386.790 through NRS 386.845 and NAC 386.500 through NAC 386.555.

N/A - school's plan only contemplates the use of public transportation.

5. Describe how the school will comply with requirements and protocols for driver training and safety. For school bus transportation, confirm that the driver(s) of the school bus will meet the minimum qualifications as described in NRS 386.825 and describe how the school will maintain all required employer documentation per Nevada Department of Education regulatory guidance for school bus operations.

N/A - school's plan only contemplates the use of public transportation.

6. Describe how the school and/or transportation vendor will ensure student safety, including complying with NRS 386.820, as applicable. Include:
 - a. The proposed schedule for practicing student evacuation
 - b. A description of the bus/vehicle safety program

N/A - school's plan only contemplates the use of public transportation.

7. **Optional:** For schools that intend to transport students to and from activities and programs, describe how the school and/or transportation vendor will comply with NRS 386.815 regarding operating a school bus for extended periods of time, if applicable. *Note that transportation funding cannot be used to cover the expenses associated with field trips and extracurricular activities. However, SPCSA-sponsored schools should complete this question if they are seeking a transportation amendment and intend to transport students to and from activities and programs.*

N/A - school's plan only contemplates the use of public transportation.

2.3 SCHOOL INFORMATION

- 1) Explain why academic, financial and organizational performance of the charter school indicates the transportation plan is in the interest of the students who will be served by the transportation plan.

BANV is financially viable and in compliance with organizational and academic performance expectations. Providing transportation to students in Clark County increases school options for alternative education high school students who currently do not have access to BANV. In addition, it will remove transportation barriers for some students and help to improve student attendance and academic performance.

- 2) For charter schools not sponsored by the SPCSA, provide a summary of any findings under the Authorizer's Performance Framework (NRS 388A.273) for the preceding three years and the actions taken by the school to address the findings. Include as Attachment 3 copies of the Authorizer's Performance Framework reports for the preceding three years.

NA - Beacon Academy of Nevada is sponsored by the SPCSA.

- 3) For schools not sponsored by the SPCSA, provide as Attachment 4 the current charter contract, including evidence that the school has been approved to provide transportation. If the school has not been approved to provide transportation, describe the school's plans to receive approval pursuant to NAC 388A.330(4).

NA - Beacon Academy of Nevada is sponsored by the SPCSA.

3 BUDGET

Pursuant to Assembly Bill 400, Section 28.5(3)(e), schools may be funded up to the average per pupil cost for transportation in the school district in which the charter school is located.

- 1) What is the total number of students enrolled at the charter school campus based on the 4th quarter Average Daily Enrollment (ADE) from the 2022-23 school year? *New schools and those schools that were approved for an Exceptional Enrollment Growth Adjustment (EEGA) should report the audited enrollment number.*

648.83

- 2) As Attachment 5, provide a copy of the 4th quarter ADE report. *New schools and those schools that were approved for an Exceptional Enrollment Growth Adjustment (EEGA) should provide a copy of the signed funding request.*

- 3) Which county is the charter school campus located in? Clark County

For reference, per pupil funding amounts by school district are included below.

School District	Per Pupil Transportation Funding (Based on the FY19-FY22 four-year average)
Carson City	\$359
Churchill County	\$519
Clark County	\$481
Elko County	\$480
Washoe County	\$392
White Pine County	\$968

- 4) Use the Transportation Budget Workbook to show how the transportation funds being requested will be used to support the school’s proposed Transportation Plan. For each item in the budget include Object Code; Function Code; Quantity; Salary, Rental or Unit Cost; and Narrative. The Narrative should include details on the purpose, justification for the cost, and the cost calculation. Submit the Transportation Budget Workbook as Attachment 6.

- 5) If necessary, provide any additional narrative in support of the budget details.

BANV Quarter 4 ADE was 648.83. 24.4% (158) of the 658.83 ADE qualified as SB 147 who are eligible for 30-day bus passes and approximately 490.83 ADE eligible for 24-hour bus passes. 24-hour RTC bus passes cost \$2.50 each after applying the 50% discount rate. 30-day RTC bus passes cost \$32.50 each after applying the 50% discount rate.

All students are required to attend Academic Seminar on campus a minimum of two-days per week. BANV estimates distributing 490.83 bus passes twice weekly for approximately 40 weeks or 39,266.40 bus passes during the 10-month school year. 490.83 enrollments X 2 bus passes weekly X 40 weeks = 39,266.40 bus passes during the 10-month school year. **Total Cost for 39,266.40 bus passes X 2.50 = \$98,166**

158 - SB 147 students qualify for a 30-day bus pass which is distributed once per month for 10-months for a total of 1,580 - 30-day bus passes distributed between 8/7/2023 - 5/31/2024.

Total cost for 1,580 30-day bus passes X 32.50 = \$51,350.

BANV provides free summer school to students, however, Academic Seminar is optional during summer school. This proposal does not include transportation costs for students who attend Academic Seminar during the summer term.

ATTACHMENT 1: BOARD MINUTES

PUBLIC NOTICE
BEACON ACADEMY OF NEVADA - General Meeting
7360 W. Flamingo Road, Las Vegas, NV 89147
Tuesday, August 15, 2023
3:30 pm

This notice and agenda has been posted before 9:00 am on July 13, 2023. Physical notice of this meeting has been posted on the campuses of Beacon Academy of Nevada, 7360 W. Flamingo Rd, and 1800 E. Sahara Ave., and on the internet on the Beacon Academy website at www.banv.org and at the Nevada Public Posting website: <https://notice.nv.gov/>.

The link to livestream this meeting is as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/82226513147>

The Governing Body of Beacon Academy of Nevada and/or other individuals will present information on the following items for discussion and possible action. The public is notified that Beacon Academy of Nevada Governing Body reserves the right to take agenda items out of posted order, with the exception of public hearings. A time for public comment is provided at the conclusion of the meeting. The Governing Body Chair reserves the right to call on individuals from the audience or to allow for public comment at any time. Individuals providing testimony must fill out a visitor card, which will be numbered in order received by the Governing Body. Upon receipt from the Governing Body, the Chair will make reasonable judgment as to the time limit for each speaker. Time Limit: A time limit (three minutes) may be imposed on public testimony by the Board Chair in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Governing Body. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Governing Body of Beacon Academy of Nevada, c/o Mary Kay Bellinger, in writing at 7360 W. Flamingo Rd., Las Vegas, Nevada 89147 or by calling (702) 726-8600, at least three days prior to the meeting.

AGENDA

Call to Order; Roll Call; Pledge of Allegiance; Approval of Agenda (Sarah Sherman, President, Beacon Academy of Nevada)

1. Public Comment (Information/Discussion)
2. Consent Agenda (Information/Discussion for Possible Action)
 - Minutes from the July 18, 2023 Meeting.
 - Adoption of a Flexible Agenda
 - Current Financial Statements
 - Wells Fargo Investment Statement
 - Employee New Hires and Contract Renewals
 - Jose Arellanos, Teacher Assistant
 - Jorge De La Hoya, Teacher Assistant
 - Alondra Del Toro, Teacher Assistant
 - Laurin Jones, Teacher Assistant
 - Felicia McGee, Teacher Assistant
 - Ja'hnae Johnson, Teacher Assistant
 - Chloe de Guzman, Teacher Assistant
 - Jennifer Strommen, School Psychologist
 - Oath of Office - Jenifer Page, New Board Member
3. Annual Review and Approval of Governing Board Policy & Procedure Manual (Information/Discussion for Possible Action)
 - Governing Board By-Laws
 - Governing Board Financial Policies
4. Approval or Rejection of the BANV Purchasing Policy (Information/Discussion for Possible Action)
5. Annual Review and Approval of the BANV Test Security Procedure Manual (Information/Discussion for Possible Action)
6. Approve the Beacon Academy of Nevada transportation plan and funding request for submission to the State Public Charter School Authority. (Information/Discussion for Possible Action)

- | | |
|---|--|
| 7. Approval or Rejection of the 2023-2024 English Learner Plan. | (Information/Discussion for Possible Action) |
| 8. Executive Directors Report | (Information/Discussion) |
| 9. Public Comment | (Information/Discussion) |
| 10. Adjournment | (Information/Discussion for Possible Action) |

DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on August 10, 2023 this Public Meeting Notice and Agenda was posted at the above-referenced locations and websites.



Mary Kay Bellinger, Operations Coordinator

BEACON ACADEMY OF NEVADA
 Regular Governing Body Meeting – General Meeting
7360 West Flamingo Road, Las Vegas, In Person & Virtual
Tuesday, August 15, 2023
3:30 pm

PRELIMINARY:

A. CALL TO ORDER

Meeting was called to order by Sarah Sherman at 3:31 pm.

B. ROLL CALL

MEMBER	TITLE	TERM	PRESENT	ABSENT	IN	OUT
Ms. Sarah Sherman	President	2015			3:26 pm	3:59 pm
Mr. Tom Krob	Vice President	2016			3:27 pm	3:59 pm
Ms. Anna Hensley	Treasurer	2018			3:20 pm	3:59 pm
Ms. Janet Patterson	Secretary	2018			3:28 pm	3:59 pm
Ms. Lynda Spann	Member	2014				X
Ms. Jenifer Page	Member	2023			3:28 pm	3:59 pm
VACANT	Parent Member					

C. FLAG SALUTE

D. PUBLIC COMMENT: No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

Let the record reflect there are no members of the public present.

E. CONSENT AGENDA ITEMS

- Minutes from the July 18, 2023 Meeting.
- Adoption of a Flexible Agenda
- Current Financial Statements
- Wells Fargo Investment Statement
- Employee New Hires and Contract Renewals
 - Jose Arellanos, Teacher Assistant
 - Jorge De La Hoya, Teacher Assistant
 - Alondra Del Toro, Teacher Assistant

- Laurin Jones, Teacher Assistant
- Felicia McGee, Teacher Assistant
- Ja'hnae Johnson, Teacher Assistant
- Chloe de Guzman, Teacher Assistant
- Jennifer Strommen, School Psychologist
- Oath of Office - Jenifer Page, New Board Member

Jenifer Page, took her oath of office as General Board Member.

F. SCHEDULED FOR ACTION

2. Approval/Rejection of Consent Agenda

Motion by Janet Patterson to approve the consent agenda items.
Second by Anna Hensley. Motion carried.

MEMBER	TITLE	Motion	Aye	No	Abstain	Absent
Ms. Sarah Sherman	President		X			
Mr. Tom Krob	Vice President		X			
Ms. Anna Hensley	Treasurer	2nd	X			
Ms. Janet Patterson	Secretary	M	X			
Ms. Lynda Spann	Member					X
Ms. Jenifer Page	Member		X			
VACANT	Member					

EXPLANATION:

- Minutes from the July 18, 2023 Meeting.
- Adoption of a Flexible Agenda
- Current Financial Statements
- Wells Fargo Investment Statement
- Employee New Hires and Contract Renewals
 - Jose Arellanos, Teacher Assistant
 - Jorge De La Hoya, Teacher Assistant
 - Alondra Del Toro, Teacher Assistant
 - Laurin Jones, Teacher Assistant
 - Felicia McGee, Teacher Assistant
 - Ja'hnae Johnson, Teacher Assistant
 - Chloe de Guzman, Teacher Assistant
 - Jennifer Strommen, School Psychologist

- Oath of Office - Jenifer Page, New Board Member

Christina Saenz, CSMC School Business Manager, provided an overview of the July financial statement. The net loss we are seeing in July is typical during the start of the school year as we are waiting for the PCFP payment which is due August 1st. The Governing Board Members had no follow-up questions on the financials.

3. Annual Review and Approval of Governing Board Policy & Procedure Manual

**Motion by Anna Hensley to approve the Governing Board Policy & Procedure Manual
Second by Tom Krob. Motion carried.**

MEMBER	TITLE	Motion	Aye	No	Abstain	Absent
Ms. Sarah Sherman	President		X			
Mr. Tom Krob	Vice President	2nd	X			
Ms. Anna Hensley	Treasurer	M	X			
Ms. Janet Patterson	Secretary		X			
Ms. Lynda Spann	Member					X
Ms. Jenifer Page	Member		X			
VACANT	Member					

EXPLANATION:

The red-lined version of the Governing Board Policy Manual was sent to the board members for their review prior to today’s meeting. Upon review of the manual, which includes Board By-Laws, Financial Policies, and Ethics Policies, BANV Administration is making only one material change to the financial policies. Currently, the financial policies identify the following five (5) authorized signers: Executive Director of Operations, Executive Director of Academics, Operations Coordinator, Governing Board President, and Governing Board Vice-President. Since the Governing Board Secretary’s signature is required on certain documents (e.g. the sign off on the Governing Board Policies, closing documents, bank transactions, etc.) we are recommending that the Governing Board Secretary be added to this list. All other changes to the Manual are for clarity purposes only. Governing Board Members had no questions regarding the changes to the manual.

4. Approval or Rejection of the BANV Purchasing Policy

**Motion by Tom Krob to table the BANV Purchasing Policy to the September meeting pending revisions to the three-bid process.
Second by Jenifer Page. Motion carried.**

MEMBER	TITLE	Motion	Aye	No	Abstain	Absent
Ms. Sarah Sherman	President		X			
Mr. Tom Krob	Vice President	M	X			
Ms. Anna Hensley	Treasurer		X			
Ms. Janet Patterson	Secretary		X			
Ms. Lynda Spann	Member					X
Ms. Jenifer Page	Member	2nd	X			
VACANT	Member					

EXPLANATION:

All purchasing policies are addressed in the Governing Board Financial Policies as reviewed in Agenda Item 4. However, they do not contain specific steps that are required during the course of business in order for BANV staff to comply with those policies. For example, the draft Purchasing Policy addresses the need for signed packing slips for all purchases, how an employee requests supplies, when supplies are ordered, maintaining adequate supply inventory, invoices paid within 10 days of receipt, how to create purchase orders, etc. As we continue to grow, it is important that we have a detailed purchasing policy that mirrors the Governing Board financial policies, yet explains in greater detail the day to day processes that must be followed.

Policy approval pending further clarification of the 3-bid process. Board tabled to final review and approval to September’s meeting.

5. Annual Review and Approval of the BANV Test Security Procedure Manual

Motion by Janet Patterson to approve the BANV Test Security Procedure Manual
Second by Anna Hensley. Motion carried.

MEMBER	TITLE	Motion	Aye	No	Abstain	Absent
Ms. Sarah Sherman	President		X			
Mr. Tom Krob	Vice President		X			

Ms. Anna Hensley	Treasurer	2nd	X			
Ms. Janet Patterson	Secretary	M	X			
Ms. Lynda Spann	Member					X
Ms. Jenifer Page	Member		X			
VACANT	Member					

EXPLANATION: The Test Security Procedural Manual was sent to the board members for their review prior to today’s meeting. The Manual is aligned to the Department of Education Testing Security Procedures for the 2023-2024 school year. This year, updates included the following: employee roles and assignments, removal of procedures specific to the End of Course Exam since it is no longer required, the terminology for assessment “Vendor” is used throughout since the State has not approved a College and Career Readiness assessment for the 2023-2024 school year.

Member Patterson asks if we are getting a timeframe as to when a decision will be made on the ACT? Executive Director Tondryk states not at this time.

6. Approve the Beacon Academy of Nevada transportation plan and funding request for submission to the State Public Charter School Authority.

Motion by Janet Patterson to approve the BANV transportation plan and funding request for submission to the State Public Charter School Authority.

Second by Tom Krob. Motion carried.

MEMBER	TITLE	Motion	Aye	No	Abstain	Absent
Ms. Sarah Sherman	President		X			
Mr. Tom Krob	Vice President	2nd	X			
Ms. Anna Hensley	Treasurer		X			
Ms. Janet Patterson	Secretary	M	X			
Ms. Lynda Spann	Member					X

Ms. Jenifer Page	Member		X			
VACANT	Member					

EXPLANATION: Executive Director Tondryk is seeking approval to submit the transportation plan and funding request to the SPCSA. The total grant request is for \$149,516 which will pay for both 24-hour and 30-day RTC bus passes during the 2023 - 2024 school year.

SPCSA sent out grant application for transportation funds. We are seeking approval to submit the grant. Good news is we have always been able to pay for our bus passes. We are hopeful, however, that the funds will be funded by this grant. President Sherman asks if \$149,000 in bus passes would be enough? Executive Director Tondryk advises that we could only base the number of students on our quarter 4 ADE number based on 648 students after the attendance audit.

7. Approval or Rejection of the 2023-2024 English Learner Plan.

**Motion by Sarah Sherman to table the 2023-2024 English Learner Plan.
Second by Tom Krob. Motion carried.**

MEMBER	TITLE	Motion	Aye	No	Abstain	Absent
Ms. Sarah Sherman	President	M	X			
Mr. Tom Krob	Vice President	2nd	X			
Ms. Anna Hensley	Treasurer		X			
Ms. Janet Patterson	Secretary		X			
Ms. Lynda Spann	Member					X
Ms. Jenifer Page	Member		X			
VACANT	Member					

EXPLANATION:

Revisions are continuing to be made to the EL Plan. We are respectfully requesting this item be tabled to the September meeting. Governing Board agrees to table this agenda item.

ITEMS SCHEDULED FOR INFORMATION:

- **Executive Director’s Report**

- Executive Director Tondryk states that everyone is excited to be back for the start of the school year. Enrollment has been strong and we are holding many enrollment meetings with new students. We have about 382 students in the pipeline who are interested in BANV. Over 200 of these do qualify for BANV.
- Executive Director Damore states that we are looking at 35/65 enrollment split between the two campuses. We have a total of 780 students enrolled but are still looking for students who have not returned to enroll which is just over 100. We will do a no show at the end of this week, which means they have not indicated to us that they are not returning. They will normally call us after Labor Day to re-enroll. It is a really great flow on both campuses. We are fully staffed and everything is going well.

- **Next Board Meeting Date: General Board Meeting**

- Tuesday, September 19, 2023 @ 3:30 pm
 - Member Hensley is not available for this meeting.

CLOSING PROCEDURES

1. **PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.**

Let the record reflect no members of the public were present.

2. **BOARD DISCUSSION – SUGGESTIONS FOR FUTURE AGENDA ITEMS**

3. **ADJOURNMENT**

Motion: Anna Hensley

Second by: Janet Patterson

Meeting adjourned at 3:59 pm

ATTACHMENT 2: RTC-BANV CONTRACT

AGREEMENT FOR VENDOR DISTRIBUTION OF TRANSIT BUS PASSES

This agreement is made and entered into this 28th day of October 2021 by and between Beacon Academy of Nevada (VENDOR), and the Regional Transportation Commission of Southern Nevada (RTC).

WITNESSETH:

WHEREAS, transportation congestion is growing within the Las Vegas Valley; and

WHEREAS, RTC is authorized to own and operate a public mass transit system pursuant to NRS 277A.170: and

WHEREAS, a public mass transit system, known as RTC Transit has been created to service the transportation needs of the community; and

WHEREAS, there is a need for bus pass and bus passenger information distribution channels, of which the VENDOR(s) wishes to be established for the distribution of transit guides.

WHEREAS, the VENDOR is registered as a 501.3C non-profit status; and

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the parties agree as follows:

SECTION I - RESPONSIBILITY OF VENDOR

1. The VENDOR will establish an RTC account for billing purposes. The VENDOR will provide one point of contact for ordering and billing purposes. The VENDOR is required to notify RTC, either by confirmed FAX, mail or email, of any changes so that the information is kept current, up to date and accurate.
2. The VENDOR shall be responsible for and retain the risk of loss for all bus passes and transit guides delivered by the RTC to the VENDOR.
3. The VENDOR shall be responsible selling bus passes and transit guides provided by the RTC, at prices established by the sole discretion of the RTC.
4. The VENDOR shall be responsible for remitting to the RTC all amounts invoiced by RTC, with in 30 (thirty) calendar days of the date on the invoice submitted to the VENDOR by the RTC. Failure to pay will result in the VENDORS' account being placed on a temporary suspension until past due invoices are paid in full, mailed to the address on the invoice, and received by the RTC. The RTC may initiate collection proceedings through all available means and legal processes on unpaid balances. If the RTC initiates collection proceedings, the VENDOR shall be responsible for all costs, interest and attorney's fees accumulated by the RTC.

5. In the event that the VENDOR account becomes 60(sixty) or more days past due, the RTC reserves the right to place the VENDOR account on a C.O.D. status for the remainder of the contract term upon written notice.
6. The VENDOR will provide to the RTC a list of names designating who has the authority to place orders with the RTC. It is the responsibility of the VENDOR to keep this list up to date by faxing or emailing any changes in authority directly to the RTC, who will then confirm the changes.
7. The VENDOR will be responsible for payment of all international shipping and delivery fees associated with any order or shipment of RTC goods outside the continental United States.
8. The VENDOR shall be responsible for following the rules of reduced fare validation. Rules for validation are as follows:
 - a. All reduced fare customers must have a valid RTC Reduced Fare photo identification card, another U.S. transit system reduced fare photo identification card, a Clark County School District photo identification card, or a Medicare card in order to receive a reduced fare pass. **No other identification will be acceptable to purchase reduced fare passes.** Bus passengers may apply for the necessary reduced fare photo identification card from the RTC at the Bonneville Transportation Center.
 - b. Failure to verify the proper reduced fare identification card may result in additional fees due by the VENDOR to the RTC and/or suspension from the reduced fare program.
 - c. In the case, that a Reduced Fare Pass is sold to a customer that does not have the correct Reduced Fare identification the **VENDOR will be responsible for correcting the sale with the customer. Any loss of bus passes inventory due to the incorrect sale will be the responsibility of the VENDOR.**
9. The VENDOR shall submit bus pass orders on the form provided by the RTC.

SECTION II - RESPONSIBILITY OF THE RTC

1. The RTC shall be responsible for determining the types of bus passes or transit guides to be sold, and the selling price of each type of bus pass and transit guides. The RTC will notify the VENDOR, no less than 30 days in advance, of new bus passes or transit guides being offered for sale, or changes in the prices in any of the bus passes or transit guides.
2. The RTC will ship RTC Transit bus passes via United Parcel Service (UPS), to the VENDOR point of contact.
3. The RTC shall be responsible for providing, delivering, RTC transit guides to VENDOR designated information materials at the VENDOR designated distribution facility upon VENDOR request.

4. The RTC shall be responsible for providing, within seven days of receipt of delivery, a detailed invoice of bus passes informing the VENDOR of the amount due the RTC.

SECTION III - COMPENSATION AND TERMS OF PAYMENT

VENDOR shall pay the RTC half price of the current price for each Full Fare 24 Hour Day Pass ordered and delivered. VENDOR shall pay the RTC full price of the current price for all other types of bus passes purchased. The RTC reserves the right to charge the VENDOR for any and all replacement passes issued by the RTC when the VENDOR refuses to replace erroneously sold pass. All transit guides will be billable at the prevailing rates. The RTC reserves the right to charge a nominal shipping and handling charge for each order, which will be added to the invoice.

SECTION IV - MISCELLANEOUS PROVISIONS

1. The term of this AGREEMENT is effective October 28, 2021 to July 31, 2024. Notice of renewal will be submitted to VENDOR by RTC 30 days prior to the termination date.
2. The minimum order is 100 passes for Full Fare 24 hour Day Passes.
3. This AGREEMENT may be terminated by either party at any time. The party desiring to terminate the contract must provide written notification to the other party.
4. The VENDOR agrees to indemnify, save and hold the RTC, its agents and employees harmless from any and all claims, causes of action or liability arising from the negligence, breach of duty, or wrongful misconduct in the performance of this Agreement by the VENDOR or the agents or employees of the VENDOR.
5. RTC reserves the right to inspect the VENDORS premises and to audit the bus passenger information distribution process at VENDORS location, when inspection will not disrupt normal operation of the business.
6. Nevada law shall govern the interpretation of this AGREEMENT.
7. If litigation is required, as a result of this AGREEMENT, the prevailing party will be entitled to its reasonable costs and attorney fees. Vendor will be responsible for all costs associated with the collection of monies due to RTC, except as to Section I, paragraph 5.
8. All bus passes purchased are inactive until used in the fare box. Upon the first use, a pass becomes active and is valid for the length of time designated by the type of bus pass used.
9. All bus passes purchased by the VENDOR is non-refundable, non-replaceable, and not valid for exchanges. All sales are final. The RTC will not be held liable for the sale of bus passes that are not in accordance with the guidelines as set forth in this agreement.

10. All RTC bus passes available for purchase in advance or bulk must be used prior to expiration and are invalid after 12 months from the time of purchase by the VENDOR.

11. This contract supersedes all existing contracts.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT by their duly authorized representatives on the day and year first above written. This agreement supersedes and renders previous agreements between the VENDOR and the RTC null and void.

VENDOR:

REGIONAL TRANSPORTATION
COMMISSION OF SOUTHERN NEVADA

DocuSigned by:
Mary Kay Bellinger
FE65CF96C2104AB...

Authorized Signature

DocuSigned by:
M.J. Maynard
426D93C7E2244C6...

M.J. Maynard
Chief Executive Officer

Print Name

APPROVED AS TO FORM:

Title

DocuSigned by:
David Clyde
C20A409B6E774C0...

Legal Counsel

Name of Organization

Exhibit A
Scope of Agreement

Agency Responsibilities:

1. The Agency shall be responsible for submitting an order to the RTC when the Agency desires to purchase bus passes and/or transit guides from the RTC.
2. The Agency shall submit orders on a form provided by the RTC.
3. The Agency will establish an RTC account for billing purposes. The Agency will provide one point of contact for ordering and billing purposes. The Agency is required to notify RTC, either by confirmed FAX, mail or email, of any changes so that the information is kept up to date.
4. The Agency shall be responsible for and retain the risk of loss for all bus passes and transit guides delivered by the RTC to the Agency.
5. The Agency shall be responsible for remitting to the RTC all amounts invoiced by the RTC for bus pass and transit guide orders, with-in 30 (thirty) calendar days of the date on the invoice submitted to the Agency by the RTC. Failure to pay will result in the Agency account being placed on a temporary suspension until past due invoices are paid in full, mailed to the address on the invoice, and received by the RTC. The RTC may initiate collection proceedings through all available means and legal processes on unpaid balances. If the RTC initiates collection proceedings, the Agency shall be responsible for all costs, interest and attorney's fees accumulated by the RTC.
6. In the event that the Agency account becomes 60 (sixty), or more, calendar days past due, the RTC reserves the right to place the Agency account on a cash on delivery status for the remainder of the contract term, upon written notice.
7. The Agency shall adhere to the following rules of reduced fare validation:
 - a. All reduced fare customers must have a valid RTC Reduced Fare photo identification card, another U.S. transit system reduced fare photo identification card, a Clark County School District photo identification card, and an RTC issued Veterans ID Card or a Medicare card in order to receive a reduced fare pass. **No other identification will be acceptable to purchase reduced fare passes.** Bus passengers may apply for the necessary reduced fare photo identification card from the RTC at the Bonneville Transportation Center or at the Administration Office.
 - b. Failure by the Agency to verify the proper reduced fare identification card may result in the RTC charging the Agency additional fees and/or the RTC suspending the Agency from the reduced fare program.
 - c. If a Reduced Fare Pass is sold to a customer that does not have the correct Reduced Fare identification, **the Agency will be responsible for correcting the sale with the customer. Any loss of bus passes inventory due to the incorrect sale will be the responsibility of the Agency.**

RTC Responsibilities:

1. The RTC will ship RTC Transit bus passes via UPS, to the Agency point of contact.
2. The RTC shall be responsible for shipping the RTC bus passes and transit guides the Agency has ordered within ten (10) businesses days of receiving the Agency's order.
3. The RTC shall be responsible for providing, within seven days of receipt of delivery, a detailed invoice of bus passes and transit guides delivered informing the Agency of the amount due the RTC.
4. The RTC will notify the Agency, no less than 30 days in advance, of new bus passes or transit guides being offered for sale or any changes in prices for any bus passes or transit guides.

Exhibit B

Compensation

The Agency shall pay the RTC half price for each Full Fare 24 Hour Day Pass purchased. The Agency shall pay the RTC full price for all other types of bus passes purchased.

Exhibit C

Bus Pass Order Form



NON-PROFIT/GOVERNMENTAL AGENCY ORDER FORM

RTC FARE MEDIA

Order Date: _____

Vendor Name: _____

Ship to Address: _____

City and Zip Code: _____

Telephone No.: _____

Fax No.: _____

Contact Person: _____

Email Address: _____

Please indicate the amount of each fare media type in space provided:

TYPE	QUANTITY		UNIT PRICE	TOTAL
30 Day Full Fare Passes		x	\$65.00 Each Pass	\$
30 Day Reduced Fare Passes		x	\$32.50 Each Pass	\$
Full Fare Day Passes		x	\$2.50 Each Pass	\$
15 Day Full Fare Passes		x	\$34.00 Each Pass	\$
15 Day Reduced Fare Passes		x	\$17.00 Each Pass	\$
			GRAND TOTAL	\$

Name (please print): _____

To place your order Email to buspass@rtcsonv.com

or FAX to RTC Finance Department at (702) 676-1630

To check status of placed order email buspass@rtcsonv.com

or call the Bus Pass Hotline at (702) 676-1670

****This form may be copied so that you will always have a blank form for future orders****

ATTACHMENT 5: 4TH QUARTER ADE REPORT

Joe Lombardo
Governor



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

Jhone M. Ebert
Superintendent of
Public Instruction

STATE OF NEVADA
DEPARTMENT OF EDUCATION

700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

July 19, 2023

Ms. Tambre Tondryk, Director
of Operations
Beacon Academy of Nevada
7360 W. Flamingo Rd
Las Vegas, NV 89147
tambre.tondryk@banv.org

Ms. Lynda Spann, Governing Board
President
Beacon Academy of Nevada
lrspann51@gmail.com

RE: Pupil Enrollment and Attendance Audit
School Year 2022 – 2023 (Q1 – Q4); Audit No. 23-2673-264

Dear Ms. Tondryk and Ms. Spann:

Through our audit procedures, we could confirm the Q4 ADE for Beacon Academy of Nevada is 648.83. There were no audit adjustments to your Q4 number. We do not require a response to this letter. However, if you choose to do so, we ask the response be provided to us no later than two calendar weeks from the date of this letter.

We appreciate the cooperation and courtesies extended to us during the course of the audit. If you have any questions, please contact me at 775-687-9231.

Sincerely,

A handwritten signature in blue ink that reads "Michael Shafer".

Michael Shafer
Chief Auditor

MS/sj

cc via email: Rebecca Feiden, Executive Director, State Public Charter School Authority
Adam Drost, Program Analyst, LCB
Madison Ryan, Program Analyst, LCB
Lilliana Camacho-Polkow, Program Analyst, LCB
Michael Rankin, Executive Branch Budget Officer I, Budget Division, GFO

Charter School/Holder Name: **Beacon Academy of Nevada**

Campus Name: **N/A**

Object Code	Function Code	Quantity	Salary, Rental or Unit Cost	Narrative
Student Transportation Service	Transportation	39,266.40	2.5	Beacon Academy of Nevada - Purchase 24-hour RTC bus passes for 490.83 students to travel to and from school at least twice weekly for approximately 40 weeks/ 10-month school year. 490.83 enrollments X 2 bus passes weekly X 40 weeks = 39,266.40 bus passes during the 10-month school year. Total Cost for 39,266.40 24-hour RTC bus passes X \$2.50 each bus pass = \$98,166
Student Transportation Service	Transportation	1,580	32.5	Beacon Academy of Nevada - Purchase 30-day RTC bus passes for 158 students who qualify as SB 147 to travel to and from school at least twice weekly for approximately 40 weeks/10 months of the school year. 158 30-day RTC bus passes are distributed once per month for 10-months for a total of 1,580 bus passes. Total cost for 158 (SB 147) students x 10 months =1,580 30-day bus passes X 32.50 per bus pass = \$51,350.